



EUR 133-19 / WG113-01

Saint-Denis, 11 June 2019

**EUROCAE WG-113 Kick-Off Meeting – Calling Notice
“Hybrid Electric Propulsion”**

Date	9 July 2019 <i>Starting at 09:30 and ending at 16:30</i>
Place	EUROCAE
Venue	<i>9-23 rue Paul Lafargue 93200 Saint-Denis, FRANCE</i>
Hosted by	EUROCAE

Point of contact: Adrian Cioranu Adrian.Cioranu@eurocae.net
Director Training and Communications, Technical Programme Manager

DRAFT AGENDA

1. Welcome
2. Introductions – *tour de table*
3. Summary presentation of EUROCAE and Working Groups functioning process
4. Determination of WG Chairman and Secretary
5. Participants' presentations of background, experience and expectations¹
6. Review of WG objectives and TORs, as well as existing material and context
7. Discussion on collaboration with SAE going forward
8. Development of draft Work Plan, schedule, deliverables & task allocation
9. Date and venue of next meeting
10. Any other business

Please inform Adrian Cioranu Adrian.Cioranu@eurocae.net of your intention to attend the meeting and send in advance 1-2 slides if applicable.

To ensure smooth access to the venue, please confirm participation as soon as possible.

¹ WG Members are requested to provide a short presentation. The presentation could be slides (1-2) or simply oral.